

## **YORK COLLABORATIVE PRACTICE MEMBERSHIP REQUIREMENTS**

York Collaborative Practice has developed the following Membership Standards for Professionals, which reflect the Standards of the Ontario Association of Collaborative Professionals.

### **PROFESSIONAL MEMBERSHIP**

The benefits of full Professional Membership include:

- Voting privileges in elections and general meetings
- Networking opportunities
- Use of a public profile on the website
- Training opportunities
- Eligibility to serve on the Board of Directors

#### **A. COLLABORATIVE LEGAL PROFESSIONAL REQUIREMENTS:**

1. Be a member in good standing of the Law Society of Upper Canada.
2. Be a Barrister & Solicitor/Lawyer, LL.B. or J.D.
3. Have completed Level I Collaborative Training (24 hours) and must undertake to complete Level II Collaborative Training (16 hours) within **18 months** of becoming a member.
4. Subscribe to the principles of collaborative practice.
5. Have professional errors and omissions insurance coverage of at least \$1 million.
6. Have paid their required membership fees in full.

#### **B. COLLABORATIVE FINANCIAL PROFESSIONAL REQUIREMENTS:**

1. Be a member in good standing of a recognized financial professional regulatory body.
2. Have one or more of the following designations:

CPA – Chartered Professional Accountant

CA – Chartered Accountant

CGA – Certified General Accountant

CMA – Certified Management Accountant  
CFP – Certified Financial Planner  
Ch.F.C. - Chartered Financial Consultant  
CLU - Chartered Life Underwriter  
PFP - Personal Financial Planner  
CFDS – Chartered Financial Divorce Specialist  
CDFA - Certified Divorce Financial Analyst  
FCIA - Fellow of the Canadian Institute of Actuaries  
CBV - Chartered Business Valuator

3. Have completed Level I Collaborative Training (24 hours) and must undertake to complete Level II Collaborative Training (16 hours) within **18 months** of becoming a member.
4. Have completed a minimum of 16 hours of basic training in the fundamentals of family law, with a recommendation to complete 30 hours of family law training.
5. Subscribe to the principles of collaborative practice.
6. Have professional liability insurance of at least \$1 million.
7. Have paid their required membership fees in full.

**C. COLLABORATIVE FAMILY/MENTAL HEALTH PROFESSIONAL REQUIREMENTS:**

1. Be a member in good standing of a recognized mental health professional regulatory body and be recognized as a mental health professional under Ontario legislation (*Regulated Health Profession Act, 1991; Regulated Health Professions Statute Law Amendment Act 2009; Social Work and Social Service Work Act, 1998 (Section 26) (Ontario Regulation 384/00); Psychotherapy Act 2007*).
2. Hold one of the following designations:

College of Psychologists of Ontario (CPO)- Registered Psychologist

Ontario College of Social Workers (OCSWSSW)

Canadian Association of Marriage and Family Therapy (CAMFT)

The College of Registered Psychotherapists of Ontario

Ontario Association of Consultants, Counsellors, Psychometrists and



Psychotherapists (OACCPP)

College of Physicians and Surgeons (CPSO)- Psychiatrist

3. Have completed Level I Collaborative Training (24 hours) and must undertake to complete Level II Collaborative Training (16 hours) within **18 months** of becoming a member.
4. Have completed a minimum of 16 hours of basic training in the fundamentals of family law, with a recommendation to complete 30 hours of family law training.
5. Have completed Domestic Violence training.
6. Subscribe to the principles of collaborative practice.
7. Have professional liability insurance of at least \$1 million.
8. Have paid their required membership fees in full.

#### **CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENTS:**

Participating in collaborative practice requires a unique and ever developing skill set. While the initial training provides a foundation to get started, there is a growing recognition in the collaborative community that ongoing training and interaction with other collaborative professionals is necessary in order to keep up with the latest developments in collaborative practice and to enhance our collaborative skills. Members who are more involved in such activities become better known to other members and are more likely to get more collaborative cases. Such participation demonstrates an ongoing commitment to collaborative practice and enables us to provide our clients with the best possible collaborative experience.

Notably, the Ontario Association of Collaborative Professionals recommends additional training in interest-based negotiation skills beyond the basic membership criteria for all collaborative professionals. There is an expectation that members will continue to upgrade their skills through further training and professional development on an annual basis. The Toronto Collaborative Practice and Collaborative Practice Durham Region groups have implemented such requirements.

Therefore, York Collaborative Practice has decided to implement ongoing membership requirements for Professional Members, **effective as of January 1, 2020**. In order to renew your membership in 2020, Professional Members of York Collaborative Practice will be required to:

1. Attend at least 1 York Collaborative Practice social event (AGM or holiday party);

2. Complete at least 6 accredited hours of continuing education and training related to collaborative practice per year on a self-reporting basis; and
3. In every 2 year period, the continuing education and training must include attendance at either: 1 full day; or 2 half-day training sessions; and

**Requirements 1 and 2 must be satisfied in 2019 and each year thereafter.**

Examples of activities that will satisfy the requirement to attend 1 York Collaborative Practice **social event** per year may include:

- Annual General Meeting (June)
- The holiday party (December)
- Summer Patio Series

Examples of activities that will satisfy the requirement to complete at least 6 accredited hours of **continuing education and training** related to collaborative practice per year are:

<b>Activity</b>	<b>Credited Hours</b>
Full day training session	6.0 hours
Half-day training session	3.0 hours
Participation in YCP study group meetings	1.5 hours per meeting, to a maximum credit of 3 hours per year
Attending a dinner meeting held by YCP or other collaborative groups which include a speaker or presentation	1 hour per dinner meeting, with a maximum credit of 2 hours per year
Serving as a member of the YCP Board or a YCP committee	Time spent, to a maximum credit of 3 hours per year
Leading a YCP Study Group	1.5 hours for every hour of your presentation

Many collaborative trainings, as well as collaborative events with an educational component, will also count toward the CPD requirements of the Law Society of Upper Canada.

The Board of Directors of York Collaborative Practice will continue to work diligently to inform its Members of professional training opportunities and to provide local training opportunities and education for its Members.